

Parents Association Minutes

Date	April 15, 2019
Attendance	Kristy Rice, Colette Lastiwka, Erin Huculak, Erin Crawley Kyla Norris, Dave Norris, Fiona Nyuli, Shannon Blyth, Carrie Kynsh, Rachel Carr, Melissa Damur, Aoife Cahill
Guests	None
General Business	
Start Time	8:11 p.m.
Approval of Agenda	Colette Lastiwka
Discussion Items	
Treasurer's Report <i>Erin Huculak</i>	Account balance as of today \$26,915.13 <ul style="list-style-type: none"> • Spending and deposits reviewed (see attached)
Old Business	
Playground Committee <i>Erin Crawley</i>	<ul style="list-style-type: none"> • <i>Silent Auction and Dinner</i> – Took place at OLPH parish hall on Saturday March 30, we had 90 people attend the event. Fund raising totals for this event and total fund raising numbers will be deferred to our May meeting. • The convenience of people being able to use credit cards was expressed so we have purchased a Square from Staples. If we are able to link the Square with our parents association account we may be able to use it at the upcoming plant sale. • <i>Donations</i> – At last Fridays Praise and Worship the Military FortyNiners presented St. Luke with a cheque for \$5000 towards our new playground. A huge thank you to Ryan Funnelle for arranging this generous donation. We also received a \$1000 donation from the Knights of Columbus through OLPH. • <i>Grants</i> – We are meeting next Wednesday April 24, 2019 to go over the CFEP (Community Facility Enhancement Program) grant. • <i>Unused funds from the Parents Association</i> – At the budget meeting in October we discussed the possibility of unused funds from the Parents Association being allocated to the replacement playground. I would like to add this as an agenda item for our May meeting and we can discuss it then. • <i>Donation to OLPH</i> – I want to ask the Parents Association if we can make a donation to OLPH. They provided the hall to us for free for the silent auction along with all the support we received from them for this event. I would also like to add this as an agenda item for our May meeting and we can decide on the donation amount.
Plant and Compost Sale <i>Fiona Nyuli</i>	<ul style="list-style-type: none"> • The 8th annual plant and compost will be held Saturday May 11, 2019 from 9:30 a.m. - 3:00 p.m. at the school. • Plans for the plant sale are as follows: <ul style="list-style-type: none"> • <i>Advertising</i> – I have made up posters for advertising. Posters will be distributed in various locations and neighborhoods. We also have signs that will be put up prior to the event along the highway. Melissa Damur will contact OLPH to advertise in their newsletter. I have also made

	<p>graphics that will be shared on Facebook pages and groups, and on other forms of social media.</p> <ul style="list-style-type: none"> • <i>Gift Certificate</i> – Order forms for gift certificates went home last Thursday. Gift certificates are \$25 each and can be used at the plant sale or at the South Cooking Lake Greenhouse. Order forms are due back May 6, 2019. • <i>Plants</i> – Kyla Norris has informed Harold at the greenhouse of the date. • <i>Compost</i> - Dave Norris will arrange for and pick up the compost. Compost will be pre bagged prior to the sale. Each bag is 1-5 gallon pail of compost. Bags are \$5 each or 5 bags for \$20. • <i>Concession</i> – Kristy Rice and Kristy Chamulke will arrange the concession. Proceeds from the concession will go to Valeda House. • <i>Bottle Drive</i> – We will be collecting bottles during the plant sale. Dave Norris has volunteered to bring the bottles to the depot. Proceeds from the bottle drive will go to the grade 8 farewell. • All the donated items we received were used at the silent auction so we won't have any items to auction off at the plant sale. (<i>Erin Crawley</i>)
<p>Save on Foods Fundraiser <i>Erin Huculak</i></p>	<ul style="list-style-type: none"> • I spoke with the manager at Save on Foods Wye Road in Sherwood Park. Their fund raising program is as follows: When families shop at Save on Foods Wye Road location they can submit their original receipts at the school. The Parents Association will receive 5% cash back of the total amount on the receipts submitted not including prescriptions, tobacco, lottery, gift cards and stamps. Receipts are submitted once a month and we receive a cheque every three months. This program can run all year long during the school months and throughout the summer. We'll set up a drop box in the office for receipts. I can take on this fund raising opportunity and collect and submit the receipts.
<p>New Business</p>	
<p>Bus Driver Appreciation <i>Erin Crawley</i></p>	<ul style="list-style-type: none"> • Bus driver appreciation day falls on the first Monday in May. This year it falls on May 6 which is also track and field day. I will speak with one of our bus drivers Gilles and arrange for another day that works for the bus drivers.
<p>Staff Appreciation Day <i>Erin Crawley</i></p>	<ul style="list-style-type: none"> • Date to be determined for sometime in June.
<p>Adjournment</p>	
<p>Next Meeting</p>	<p>Monday May 13, 2019 directly following the School Council meeting</p>
<p>Adjournment</p>	<p>Adjourned by Colette Lastiwka Time 8:57 p.m.</p>

Assets	<i>Deposits made since last meeting</i>	
28-Feb-19	Interest	0.59
8-Apr-19	Silent Auction Event	5087.00
8-Apr-19	Silent Auction Liquor Return	620.18
8-Apr-19	Silent Auction Square Payments	1383.58

Total Assets	7,091.35	\$ 7,091.35	-
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Liabilities	<i>(cheques issued)</i>	
14-Mar-19	Nitza's Pizza Hot Lunch	797.48
21-Mar-19	Nitza's Pizza Hot Lunch	464.63
14-Mar-19	Lisa Sweeney Liquor Silent Auction	994.64
14-Mar-19	Stinson Catering Silent Auction	1540.00
21-Mar-19	Equinox Sound Silent Auction Balance	327.60
30-Mar-19	Ron Dick Bartender Silent Auction	100.00
4-Apr-19	Erin Crawley Fundraising/Liability	179.39
4-Apr-19	Andrea Marson Fundraising Expenses	419.65

Total Liabilities	4,823.39	\$4,823.39	-
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Current Ledger Balance		\$ 26,915.13	
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