

## Parents Association Minutes (Annual General Meeting)

<b>Date</b>	September 16, 2019
<b>Attendance</b>	Kristy Rice, Colette Lastiwka, Fiona Nyuli, Shannon Blyth, Kyla Norris, Kristy Chamulke, Denise Hoag, Brenda Watmough, Deanna Witholt, Erin Huculak, Erin Crawley, Carrie Knysh, Monica Fehr, Teresa Bodker, Brandy Laurin, Melissa Damur, Aoife Cahill
<b>Guests</b>	None
<b>General Business</b>	
<b>Start Time</b>	7:57 p.m.
<b>Approval of Agenda</b>	Colette Lastiwka
<b>Discussion Items</b>	
<b>Treasurer's Report</b> <i>Erin Huculak</i>	<ul style="list-style-type: none"> <li>• Yearly financial statement from September 1, 2018 – August 31, 2019 reviewed and approved (see attached).</li> <li>• Annual budget meeting will be held prior to the School Council meeting on Monday, October 7 at 6:00 p.m.</li> </ul>
<b>Election of Treasurer</b>	<ul style="list-style-type: none"> <li>• Chair, Vice Chair/Communications Officer, and Secretary are filled by the same executives as School Council</li> <li>• <b>TREASURER</b> – Motion to open nominations by Aoife Cahill Erin Huculak nominated <b><u>Kristy Chamulke</u></b> Seconded by Erin Crawley Motion to close Aoife Cahill</li> </ul>
<b>Old Business</b>	
<b>Playground Committee</b> <i>Erin Crawley</i>	<ul style="list-style-type: none"> <li>• This year we will work on designing our replacement playground.</li> <li>• There are certain elements we must have such as climbing, swinging, spinning, and imaginative play.</li> <li>• We're still waiting to see if we got the grant from the county.</li> </ul>
<b>New Business</b>	
<b>School Bottle Returns</b> <i>Melissa Damur</i>	<ul style="list-style-type: none"> <li>• In previous years parents have taken turns returning school bottles.</li> <li>• At my previous schools we've had great success with a gentleman that is paid by the bottle depot. He picks up the bottles and returns a receipt and cash. I can look into this if needed. (<i>Approved by All</i>)</li> </ul>
<b>Adjournment</b>	
<b>Next Meeting</b>	Monday October 7, 2019 directly following the School Council meeting
<b>Adjournment</b>	Adjourned by Colette Lastiwka Time 8:19 p.m.

St. Luke Parents Association  
 Financial Statement  
 For the year September 1, 2018 - August 31, 2019

Assets

General Bank account	\$40,741.74	
Other (deposits not yet cleared)		
<b>Total Assets</b>		<u><u>\$40,741.74</u></u>

Liabilities (*cheques issued not yet cleared through the account*)

<b>Ledger Balance</b>		<u><u>\$40,741.74</u></u>
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Income

Spring Fundraiser - Plant Sale	\$10,600.75	
Halloween Dance	\$1,481.00	
Bottle Drive	\$1,403.30	
Christmas Craft Sale	\$2,117.35	
Hot Lunch orders	\$12,962.20	
Playground Fundraising	\$24,200.59	
Silent Auction Fundraiser	\$7,769.76	
Grade 6 fundraising at halloween dance	\$544.55	
Yearbook orders	\$140.00	
Babysitting redeposit unused funds	\$50.00	
Interest	\$7.04	
<b>Total Income</b>		<u><u>\$61,276.54</u></u>

Disbursements

Babysitting	\$300.00	
Hot Lunch payment	\$12,368.39	
Bank Fees (including new cheques)	\$71.51	
Halloween Dance	\$600.61	
Christmas Craft Sale expenses	\$744.47	
Yearbook	\$1,227.97	
Advent Concert	\$87.79	
Shrove Tuesday Pancake Lunch	\$300.15	
Spring Fundraiser - Plant Sale Costs	\$8,997.25	
School Planters	\$35.25	
Staff/Bus Driver Appreciation	\$308.22	
Grade 8 Award	\$103.95	
Program Enhancement	\$166.06	
<i>School Promotion (Open house school fees)</i>	\$200.00	
Year End Invoice to St. Lukes	\$2,002.30	
Playground	\$5,314.89	
Silent Auction	\$4,387.47	

\$37,216.28

<b>Total Disbursements</b>		<u><u>\$37,216.28</u></u>
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<b>Net Loss/Gain</b>		<u><u>\$24,060.26</u></u>
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This financial statement was reviewed and approved by: