

School Council Minutes

Date	April 27, 2020
Attendance	VIRTUAL MEETING HELD VIA GOOGLE MEET DUE TO COVID-19 PANDEMIC Colette Lastiwka, Fiona Nyuli, Shannon Blyth, Kristy Rice, Kristy Chamulke, Erin Crawley, Melanie Doiron, Brenda Watmough, Melissa Orr-Langer, Donna Hayden, Katie Lysak, Aoife Cahill, Melissa Damur
Guests	Ted Paszek – EICS Trustee
General Business	
Start Time	6:38 p.m.
Approval of Agenda	Erin Crawley
Old Business	
4 x 4 Update <i>Aoife Cahill</i>	<ul style="list-style-type: none"> Last year the 4x4 process began to expand the boundaries into Tofield and area. We understood from Alberta Education that we had until April 2020 to complete this process. The next steps of the process are difficult to carry out with social distancing measures in place. Our Secretary Treasurer looked into this matter further and found out that it doesn't have to be completed until April 2021. When things return to normal the next steps will be community engagement, followed by setting a date to vote, and meeting quorum.
Playground Update <i>Erin Crawley</i>	<ul style="list-style-type: none"> Out of the eight bids that were submitted the playground committee has chosen one that we feel has the best play value for our students. We aren't able to reveal the design just yet as the county is still in the process of negotiating the contract with the design company. I hope that by our next meeting I will be able to share the playground design with you. Right now we're not sure if the installation will start on time but the county has assured us that they are committed to installing it this year, they will build till the end of October if needed.
ASCA AGM <i>Erin Crawley</i>	<ul style="list-style-type: none"> I virtually attended the ASCA (<i>Alberta School Councils Association</i>) AGM yesterday April 26. At this time ASCA was unprepared to virtually host an event where the delegates would be voting on various resolutions. The discussion and voting of these resolutions has been postponed till October 17, 2020, the hope is they will be able to hold an in person meeting at that time. At this meeting we were able to : <ul style="list-style-type: none"> Vote to allow virtual electronic participation in voting for the 2020 AGM. Postpone discussion of the proposed advocacy resolutions to October 17. Approve the AGM parliamentary. Approve the 2020 AGM rules of order which require amendment to bypass current ASCA bylaws in regards to meeting virtually. Adopt the agenda. Approve the 2019 AGM minutes. Approve special resolution SR20-01 which will allow ASCA to amend their bylaws to include virtual voting and attendance. Vote in the new board of directors.

New Business

Hot Lunch *Kristy Rice*

- Due to the school closing on March 16th we had to cancel our last two hot lunches that were scheduled for March. Tim Hortons on March 19 and Nitzza's Pizza on March 26, we collected \$924 for these lunches. We're offering families a choice between a refund or the option to donate their unused hot lunch funds to help families in need within our school community. We will set a date to respond by (TBD) and if no response is received the money will be automatically donated to families in need. We will share this information with families in the weekly memo, class dojo, and on the parents Facebook page. (*Vote in favour of above*)

May & June Meeting Dates *Erin Crawley*

- As it stands right now we held meetings in September, October, November, February, and now April. Currently our next meeting is scheduled for June 1. Unfortunately we had to cancel the January meeting due to extreme cold and our March meeting due to the pandemic, this leaves us two meetings short of fulfilling our bylaw requirements for the year. I would like to propose that we hold a meeting in May (possibly May 19) and move our June 1 meeting to June 8 to accommodate the addition of the May meeting. This will leave us one meeting short for the year.
VOTE – Add a meeting in May (Tuesday May 19) and move the meeting scheduled for June 1 to Monday June 8. (Approved)
VOTE – Suspend the bylaw rule requiring eight meetings to take place for the 2019/2020 school year. (Approved)

School Report *Aoife Cahill*

- *Rooney and Punyi* – Due to the school closing we had to post pone Rooney and Punyi (*Artist in Residence*) that were scheduled to come to our school in March. They have been rescheduled for the end of October 2020. We will go ahead with the same plan and intent for October that we had for March.
- *Open House* – Timing was on our side and we are thankful to have held our open house on Thursday March 12, 2020. It was a big success with lots of new faces visiting the school.
- *School Fees Draw* – (*Erin Crawley*) Based on the new names that entered in the draw we had at least nine new families visit the open house. The school fees draw was won by a new family Veronica Ramoj and Christian Salazar, they came to check out the pre-K program for their son. They are not currently registered for the 2020/2021 school year but do have till the end of August to register. If they don't register we will redraw for a new winner at the Welcome Back BBQ.
(AMENDMENT) – The winners of the school fees draw above have since registered their son for the 2020/2021 school year.
- *Wellness* – (*Katie Lysak – Family Wellness Worker*) During this time the need to support our students and families has increased, because of this we have created a Connectors Group. This group is made up of myself along with Brandy Laurin (CRC), educational assistants and teachers. Together we highlight kids that might need a little one on one support with school work and emotionally. I also have the 'Wellness Corner' in the weekly memo. It is very important that we stay connected. Even though we can't be together we're still a community.

- *A Teacher's Perspective – (Donna Hayden – Grade 4 & FSL Grade 4-6)* As we know it is quite a challenging time. As teachers we've had to learn a lot of new things to teach and deliver the material to our students. Pre-K to grade 3 are using Class Dojo as a platform for students, parents, and teachers to communicate. Grades 4-8 use Google Classroom between teachers and students, Class Dojo is used to share information with parents. We're so blessed to have the Connectors Group at St. Luke, besides delivering curriculum it is important to work on the students and their families well being. We miss the kids dearly.
- *School Assurance Plan –* This is a document that each school within EICS is required to create. Students, staff, and parents complete surveys. We compile the data from the surveys to look for trends and areas of focus. The division also makes an assurance plan, we draw from what they focus on to make our school's assurance plan. 139 surveys were completed. There were 44 parents, 16 staff, and 79 students that completed the surveys.
 - *Quality Teaching and Learning – (STRENGTHS)* Students and staff reported use of technology to demonstrate learning at 100%, up by 5.2% from last year. Staff reported satisfaction of professional development and collaboration at nearly 94%, which is up nearly 20%. We attribute these results to our literacy focus. We had our very first school Booknic in the gym, we have reading buddies, also we have volunteers that come in and read to students. We do reading assessments in grades 1-8, this helps us guide how we support our students. We have interactive read aloud resources to help guide reading as a class. Another factor is our collaborative team meetings that take place every six weeks, areas that we've focused on this year are our assessment practices, regulation strategies, and social/emotional learning. Our staff collaborate throughout the grade levels and are always meeting to share ideas. As educators we're constantly learning so we can promote the quality teaching and learning for our students. (AREAS OF GROWTH) Language Arts has always been a focus, for the last two years we have focused on reading. We will continue with the reading but also focus in on writing.
 - *Faith Formation – (Melissa Damur) (STRENGTHS)* Results showed our connection with our parents came in at 100% satisfaction. We had great results in regards to our school environment as well as the student faith formation. We attribute these results to the fact that we are purposeful in engaging faith activities at a school level and parish level. We incorporated faith as a component to our mental health day. We looked at how prayer, meditation, and gratitude come about through the Catholic lens. Students practised the act of gratitude and service by preparing sandwiches for the Mustard Seed. We have an active clergy who work with our students and visit the school weekly. We have a strong connection with St. Francis of Assisi church in Tofield. (AREAS OF GROWTH) Integration of faith into core subject areas.
 - *Wellness – (Melissa Damur) (STRENGTHS)* Staff and students are happy with the comprehensive student health program. Employee engagement went up 7.5% to 98%, and our staff wellness is 98%. We attribute this to the fact that we gather every morning, now virtually, for a morning prayer. We also are able to be well because we're well nourished, our parent

community supports us in this by sending healthy options for birthday celebrations. Students also have daily physical education. As a staff we come together and have secret staff prayer buddies, staff appreciation, weekly staff recognition cards, and after school walks. At our PD and collaborative team meetings we focus on how we regulate ourselves and what that looks like in a child. We look to understand the needs of a child and how we can meet those needs. We're purposeful in trying to create a sense of community within the school. (AREAS OF GROWTH) Develop a deeper understanding of comprehensive student health program.

- *Engagement and Improvement* – 100% of staff were satisfied with school improvement. Parents reported they received regular communication from their child's teacher and our school at 88%. Staff felt there is great parental involvement at 98%. Staff believe they have the equipment and materials to do their job. Success with transportation was reported from parents and staff. We attribute this to our high parent involvement in school council. We have a great attendance rate at our meetings which I think speaks volumes about our school community. Also our use of social media for highlighting our school, new families have informed us they found us through social media. (AREAS OF GROWTH) We would like to encourage more parental involvement within the school day. Intentional communication through social media highlighting all the great things and opportunities St. Luke has to offer.
 - The next step is to align our budget to the above four goals and strategies.
- *2019-2020 Yearbook* – (Melissa Damur) The broadcasting students are working on the yearbook. We are asking families to share photos capturing what learning looks like during this time. Yearbook sales will begin soon.
- *Nutrition Program* – We're using the remainder of the grant money we received for the nutrition program to help families in need at this time. Monica Fehr has set up bins outside the school with dry food and canned goods for families within our school community to access, as well as families within the community of South Cooking Lake. At Easter our staff put together eight Easter hampers and delivered them to families within our school community. If you know of a family in need or if you yourself are in need please contact us, information will be kept confidential.
- *Grade 8 Farewell* – The farewell will still be celebrated this year but in a different way. Miss Cormier, our junior high teacher, will survey the grade 8 students to come up with ideas of how they would like to celebrate their last year at St. Luke before moving onto high school. The Ambassador award will still be given out.
- *2020-2021 Transportation Changes* - (Ted Paszek) Previously eligible riders did not incur a busing fee where ineligible riders did, next school year all students that ride the school bus will be paying busing fees. The reason for the change is the substantial drop in funding we're receiving from the government. Information was sent out to families today.
- *EICS Trustee Ted Paszek* - We are meeting regularly as a board as we're determined to keep things going during this time and we're doing our best under the circumstances. We pray for the day when we can come together again and be with the children. I wish all of our families the best during these times and I pray for you all everyday.

Adjournment

Next Meeting	Tuesday May 19, 2020 @ 6:30 p.m.
Adjournment	Adjourned by Erin Crawley Time 8:23 p.m.