



**St. Luke Catholic School
(2020-2021)**



The enhanced Staples School Tools Program

Dear Parent / Guardian:

From our Staples family to yours, we hope you and your family are keeping well and safe.

We are confident that the enhancements below will be of great benefit in whatever form the 2020-2021 school year may look like:

- **Free shipping directly to your home, office, or the shipping address inputted on the Staples.ca School Tools online order page.** For the safety of Parents and Children, exposure to stores and crowds will be avoided. Kits are packaged at our central packaging facility and shipped directly to the delivery address provided. On average, delivery is 2-3 business days.
- **You will have the ability to deselect items from the School Supply list if you already have these products.** Please note that all items on the list are required by the Teacher. You may also add any item(s) that are available in Staples.ca to your order.
- **There is no cut off date for ordering;** these kits can be ordered year-round.
- **Staples always guarantees that the pricing of each kit is a great value for the Parents, as well as a convenient service.** Our dynamic 'Buy More Save More' pricing structure gives you 5% off kits over \$25 and 10% off kits over \$50; combined with our industry leading seasonal promotions, ensures our kits are the best value on the market.
- **3% rebate to the school for all kits ordered by the Parents.** The rebate will come in the form of Teaching Supplies for the school.
- **Each kit comes packaged in a recyclable box.** Each box is labelled with a name, school and grade level, and is packed and shipped in the safest manner possible.
- **Service Guarantee.** If there are any problems at all, Parents can either send an e-mail to staplesschooltools@gmail.com, drop by the Sherwood Park store, or contact 1-800-STAPLES and we'll fix it.
- **Product Guarantee.** Similar with previous years, all the items in the School Tools kits come with our one school year guarantee. Should any item fail prematurely, we will replace that item for the entire school year.

To order, please see instructions on the accompanying page of this letter.

Additional School Notes:

All students require a school bag, and indoor running shoes (with non-marking soles).
Grade 4 to Grade 8 - require a personal device with a charger (Chromebook recommended).



Discover a better way to be ready for Back-to-School.

Dear Parent / Guardian:

Trust Staples – everyone’s Back-to-School Headquarters – to come up with a better way to streamline the process of getting yourself ready.

Staples School Tools provides you with direct access to the school supplies your child will need – as provided by their actual teachers – and an easy way to order them without ever leaving home.

You’ll save time. You’ll save money. And you’ll have exactly what you need to give your child the best start possible.

How do you order? * ordering online opens on July 15, 2020 *****

1. Go to **Staples.ca/SchoolTools**
2. Find / select your **child’s school, grade** and/or **teacher**.
3. Order your child’s **supply list** when it appears.
4. Select **free delivery** with your paid order, arriving direct to address entered in 2-3 business days.

Not only will you **spend less on supplies**, you’ll be covered with a **full quality guarantee** and **replacement warranty** on everything you buy. Enjoy the **total convenience** of ordering from home – complete with **free delivery**.

You may also opt for a 'pick up in store option', this will follow the same timelines as above. Either way, the time you save is your own – giving you more of it to spend on getting everybody ready for the big day.

If paying by Cash or Debit Card, the option of dropping by the Staples - Sherwood Park store is also possible.

Remember - each list of supplies has been customized by your child’s teacher, so you know that you’re getting a head start on a great beginning to another school year.

Questions?: [Staples.ca/SchoolTools](https://www.staples.ca/SchoolTools) or e-mail: staplesschooltools@gmail.com