

St. Luke School Council Minutes (Annual General Meeting)

Date	September 14, 2020
Attendance	Kristy Rice, Colette Lastiwka, Fiona Nyuli, Shannon Blyth, Kyla Norris, Brenda Watmough, Erin Crawley, Carrie Knysh, Teresa Bodker, Kim Herrmann, Heather Cherniak, Meghan Ferguson, Andrew Ferguson, Melissa Orr-Langner, Melissa Damur, Cathy Hinger
Guests	None
General Business	
Start Time	6:37 p.m.
Approval of Agenda	Erin Crawley
Committee Reports	None
Old Business	
New Playground <i>Erin Crawley</i>	<ul style="list-style-type: none"> • The new playground is now complete and students are really enjoying it. • The installation company will be returning to paint some columns that were damaged in transit. We are also waiting on the installation of a picnic table. • We still have to complete an accounting report for the CFEP (Community Facility Enhancement Program) grant and submit it to the government. This will be the final step and will conclude the two year process.
Rooney & Pooney <i>Melissa Damur</i>	<ul style="list-style-type: none"> • Rooney & Pooney is a local husband and wife duo who offer Artist in Residency programs that are curricular based. They were scheduled to come to our school in May 2020 but had to cancel due to the school closures in March. They will be at our school for two weeks in October, there will have to be adjustments made due to the new guidelines with Covid protocols.
New Business	
New Committees <i>Erin Crawley</i>	<ul style="list-style-type: none"> • I would like to look at forming the following committees: <ul style="list-style-type: none"> • Bylaws Committee- Our original bylaws were drafted in 1999 and there have been some amendments to them since. I believe this would be a good time to review and refresh these bylaws. The committee's purpose would be to draft new bylaws and then have them reviewed by the group as a whole during a meeting. <i>(Committee members - Erin Crawley and Fiona Nyuli)</i> • Budget Committee – This would only be a one month commitment. The committee would go over budget requests and allotments for the requests. This information will be brought to the budget meeting where the items can be discussed and voted on. This will help relieve the length of time it takes to get through the budget meeting. <i>(Committee members - Erin Crawley, Melissa Orr-Langner, Brenda Watmough)</i>
CEPAC Meeting <i>Erin Crawley</i>	<ul style="list-style-type: none"> • The CEPAC meeting will be held on Wednesday September 23, 2020.
Executive Elections <i>Erin Crawley</i>	<ul style="list-style-type: none"> • CHAIR – Fiona Nyuli nominated <u>Erin Crawley</u> Seconded by Heather Cherniak <i>(Approved by All)</i>

	<ul style="list-style-type: none"> • VICE CHAIR/COMMUNICATIONS OFFICER: Shannon Blyth nominated <u>Brenda Watmough</u> Seconded by Fiona Nyuli (Approved by All) • SECRETARY - Shannon Blyth nominated <u>Meghan Ferguson</u> Seconded by Teresa Bodker (Approved by All)
<p>2020/2021 School Council Meeting Dates <i>Erin Crawley</i></p>	<ul style="list-style-type: none"> • School Council meeting dates are as follows: <i>All meetings begin at 6:30 p.m.</i> (Parents Association meeting to directly follow the School Council meeting). <ul style="list-style-type: none"> • Monday, October 19 (<i>Budget meeting @ 5:30 p.m.</i>)` • Monday, November 30 • Monday, January 18 • Monday, February 22 • Monday, March 15 • Monday, April 12 • Monday, May 10 • Monday, June 14
<p>School Report <i>Cathy Hinger</i></p>	<ul style="list-style-type: none"> • Playground Committee – I wanted to thank all the people that worked so hard on the playground committee. The outcome of your hard work has thrilled our students and staff, it's a great added addition to the school. • Covid Procedures – We had a successful first week with staggered reentry of students in small groups. We follow strict Covid procedures with hand sanitize stations outside every classroom as well as mandatory masks for students in grades 4-8. Most of our younger students in K-3 are also wearing a mask in the hallways and when they can't social distance. At this time we are unable to welcome volunteers in the school. • Schedule/Supervision – We've changed our schedule slightly and start the day a few minutes earlier, as well we've split our lunch into two 25 minute blocks. Previously we had a 24 and 20 minute block were all the students went outside and ate together. We now have K-4 eat lunch while grades 5-8 are outside then we switch, this helps reduce the amount of students in a space. During morning recess the K-4 go out at 9:50 a.m. and 5-8 follow the bell schedule. Half the students are on the playground and the other half are on the field. We have two supervisors outside and one inside for lunch supervision. • Bus Lane – We've changed our procedures for busing. In the morning the buses arrive in the bus lane, we unload one bus at a time so that all of the students aren't coming into the school at once. At the end of the day we call the buses individually, students line up, load the bus, and leave the school. This year we have four buses. Once the buses have left the bus lane parents are welcome to use the bus lane to drop off/pick up their children. A reminder that parking is not permitted in the bus lane and we ask that students to use the crosswalk for safety. • Virtual Meet the Teacher Night – Again we have to do things a little different this year. We did want an opportunity for our parents and teachers to meet. A virtual meet the teacher will be held on Thursday September 17. Teachers

will send a link to the virtual meeting through class dojo. We will also have an administrative google meet at the beginning of the evening.

Adjournment

Next Meeting Monday October 19, 2020 @ 6:30 p.m. directly following the Budget Meeting

Adjournment Adjourned by Erin Crawley Time 7:32 p.m.