



St. Luke Catholic School

Called For More

Parent Association Meeting Minutes September 27, 2021

Attendance: Erin Crawley, Melissa Orr-Langner, Brenda Watmough, Meghan Ferguson, Cathy Hinger, Sharilynn Shakeshaft, Carrie Knysh, Heather Cherniak, Shelby Mistecki, Kristy Rice, Kyla Norris, Shannon Blyth, Leanne Evans (Teacher)

Meeting Start Time: 7:47 pm

Treasurer's Report – Melissa Orr-Langner

- We have \$10,156.75 in our account.
- We will set our budget at the next meeting.
- More information to come at next meeting regarding potentially switching banks.

New Business

Audit Volunteers – Erin Crawley

- Each year we require two members of the association to audit our previous year's ledgers.
- Shelby Mistecki and Brenda Watmough have agreed to volunteer for this.

Funds Request for Grade 4 & Grade 8 Trips – Erin Crawley

- The school has asked if the Parent Association would like to help fund the grade four retreat to Camp Van-Es and the grade eight retreat to Birch Bay. Both trips are taking place on October 5th.
- Each trip is \$400 so a total of \$800 is being asked.
- Amount approved by all in attendance.

Bylaws Update – Erin Crawley

- The directors have been working hard at preparing new and updated bylaws for the Parent Association. We hope to be able to present them via special resolution at our November meeting.

Fundraising Committee Formation – Erin Crawley

- Fundraising will continue to look a bit different this year. The council forms a Fundraising Committee to take charge of the details of raising funds to support our students. We are looking for volunteers this year.
- Shelby Mistecki, Meghan Ferguson, Brenda Watmough and Heather Cherniak (Christmas Greenery) have volunteered to assist with fundraising. More volunteers are always welcome and appreciated.
- If anyone has fundraising ideas to share for this year or would like to join the committee, please email stlukeparentassociation@gmail.com

Christmas in the Country – Erin Crawley

- EICS is allowing us to participate in Christmas in the Country this year, which will be held on December 4th. The event takes place in the gym and cafeteria (vendor market) and there is a craft area set up for kids.
- This event raises approximately \$1,200 that goes toward student enrichment. If anyone has additional ideas for this event, please reach out. Volunteers are welcome and appreciated.
- A committee will be formed for Christmas in the Country aside from the overall Fundraising Committee. If anyone wants to just be part of Christmas in the Country, please let us know as we would be happy to have as much help as we can get.

Hot Lunch Committee Formation – Erin Crawley

- Mrs. Hinger has advised that hot lunch can move forward this year, with parameters in place. We are looking for some volunteers to head up this committee. A note will be put into the Smore and we will throw it out to the parent Facebook group.

Election of Treasurer – Erin Crawley

- The Treasurer position was held by Melissa Orr-Langner last year. No other nominations or volunteers came forward. Melissa will remain Treasurer for 2021-2022.

Meeting Adjourned: 8:04 pm

Next Meeting: Wednesday October 13th, directly following the School Council meeting.