

Project Plan Summary



St. Luke Catholic School
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Principal: Cathy Hinger

Project name: 5-8 Option- Art
Person responsible: Evans, Leanne
Purpose and timelines: Grades 5, 6, 7 and 8 students have letters sent home where they can choose their option.
Revenue to collect: Students are charged \$25.00 at the beginning of the year for the Art option.
Items/Services to be purchased: The fees collected are used to pay for the consumable material used and replacement materials.
Surplus/Deficit Handling Plan: Deficit will occur if not all students pay their fees. There should not be a surplus, however if one should occur, it will be carried forward to the next year art option to offset any replacement costs.

Project name: 5-8 Option- Guitar/Ukulele
Person responsible: Grudzinski, Larry
Purpose and timelines: Grades 5, 6, 7 and 8 students have letters sent home where they can choose their option.
Revenue to collect: Students are charged \$25.00 at the beginning of the year for the Guitar/ukulele option.
Items/Services to be purchased: The fees collected are used to pay for the consumable material used and replacement materials.
Surplus/Deficit Handling Plan: Deficit will occur if not all students pay their fees. There should not be a surplus, however if one should occur, it will be carried forward to the next year to offset any replacement costs.

Project name: 5-8 Option- Hand Sewing
Person responsible: Evans, Leanne
Purpose and timelines: Grades 5, 6, 7 and 8 students have letters sent home where they can choose their option.
Revenue to collect: Students are charged \$25.00 at the beginning of the year.
Items/Services to be purchased: The fees collected are used to pay for the consumable material used and replacement materials.
Surplus/Deficit Handling Plan: Deficit will occur if not all students pay their fees. There should not be a surplus, however if one should occur, it will be carried forward to the next year to offset any replacement costs.

Project name: 5-8 Option- Outdoor Education
Person responsible: Grudzinski, Larry
Purpose and timelines: Grades 5, 6, 7 and 8 students have letters sent home where they can choose their option.
Revenue to collect: Students are charged \$25.00 at the beginning of the year.

Items/Services to be purchased: The fees collected are used to pay for the consumable material used and replacement materials.

Surplus/Deficit Handling Plan: Deficit will occur if not all students pay their fees. There should not be a surplus, however if one should occur, it will be carried forward to the next year to offset any replacement costs.

Project name: Basketball

Person responsible: Driedger, Brant

Purpose and timelines: Letters are sent home to all parents to inform them.

Revenue to collect: \$150 charge to each student participating . Money will be collected to cover the cost of basketball T-shirts and Tournaments.

Items/Services to be purchased: T-shirts are purchased for each member of the basketball team. Cover the cost of Tournament Fee's.

Surplus/Deficit Handling Plan: The money collected is for a cost recovery basis. In the event there is a surplus the money will be used for a season wind up activity or to cover cost of equipment and jersey replacement.

Project name: Donations for Students in Need

Person responsible: Hinger, Cathy

Purpose and timelines: This project plan provides families who are in need with financial support.

Revenue to collect: Families are asked to donate a nominal fee to help families in financial need.

Items/Services to be purchased: The funds will be used to pay for student field trips, classroom field trips, and enhanced option fees for students in need.

Surplus/Deficit Handling Plan: In the event of a surplus the funds will be rolled over to support future families in need.

Project name: ECS Field Trips

Person responsible: Jean-Burns, Monique

Purpose and timelines: This project will cover all "in school" and "off Campus" field trips taken during the school year. Parents will be informed via letter for each trip.

Revenue to collect: The cost is \$96.00 will be charged for each Kindergarten student. Field trips are on a cost recovery basis only. Parent/Guardians will only be assessed fees to cover costs associated directly with the field trip etc. transportation costs, admission, materials, etc

Items/Services to be purchased: Funding is used for; Field trips; both 'in school' and 'off campus' Field Trips and their associated entrance fees, transportation for field trips, and special projects (Mother's Day tea, Father's Day picnic)

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 1 Field Trips

Person responsible: Suddaby, Michelle

Purpose and timelines: The project will cover all "In school" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each field trip.

Revenue to collect: \$79.00 will be charged for each Grade 1 student. Field trips are on a cost recovery basis only. Parent/Guardians will only be assessed fees to cover costs associated directly with the field trip etc. transportation costs, admission, materials, etc

Items/Services to be purchased: Transportation costs are divided equally among all students going on the trip.

be purchased: Therefore, students who paid for the field trip and are absent the day of the trip will be reimbursed all fees possible except the transportation costs. Admission and material fees will be reimbursed where venues/presenters do not charge the school for the absence of the student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 2 Field Trips

Person responsible: Odiobala, Erica

Purpose and timelines: This project will cover all "In school" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each field trip.

Revenue to collect: The cost is \$87.50 per Grade 2 student. Field trips are on a cost recovery basis only. Parent/Guardians will only be assessed for fees to cover costs associated directly with the field trip ie. transportation costs, admission, materials, etc

Items/Services to be purchased: Transportation costs are divided equally among all students going on the trip. Therefore, students who paid for the field trip and are absent the day of trip, will be reimbursed all of the fees except for the transportation costs. Admission and material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 3 Field Trips

Person responsible: Kroeker, Andrea

Purpose and timelines: The project will cover all "In school" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each Field Trip.

Revenue to collect: The cost is \$119.00 per Grade 3 student. Field trips are on a cost recovery basis only. Parents/Guardians will only be assessed fees to cover costs associated directly with the field trips i.e.. transportation costs, admission, material, etc.

Items/Services to be purchased: Transportation costs are divided equally amongst all students going on the trip. Therefore, students who paid for the field trip and are absent the day of trip will be reimbursed all of the fees paid except for the transportation costs. Admission and material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 3/4 Field Trips

Person responsible: Hayden, Donna

Purpose and timelines: This project will cover all "In school" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each field trip.

Revenue to collect: The cost is \$95.50 will be charged per Grade 3/4 student. Field trips are on a cost recovery basis only. Parents/Guardians will only be assessed fees to cover costs associated directly with the field trips eg. transportation costs, admission, materials, etc.

Items/Services to be purchased: Transportation costs are divided equally amongst all students going on the trip. Therefore, students who paid for the field trip and are absent the day of trip will be reimbursed all of the fees paid except the transportation costs. Admission

and material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 5 Field Trips

Person responsible: Driedger, Brant

Purpose and timeliness: This project will cover all "In School" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each field trip.

Revenue to collect: The cost is \$139.00 will be charged for each Grade 5 student. Field Trips are on a cost recovery basis only. Parents/Guardians will only be assessed fees to cover costs associated directly with the field trip ie. transportation costs, admission, materials, etc

Items/Services to be purchased: Transportation costs are divided equally among all students going on the trip. Therefore, students who paid for the field trip and are absent the day of trip will be reimbursed all of the fees paid except the transportation costs. Admission and material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 6 Field Trips

Person responsible: Evans, Leanne

Purpose and timeliness: This project will cover all "In School" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each field trip.

Revenue to collect: The cost is \$139.00 will be charged to each Grade 6 student. Field trips are on a cost recover basis only. Parents/Guardians will only be assessed fees to cover costs associated directly with the field trips ie. transportation costs, admission, materials, etc.

Items/Services to be purchased: Transportation costs are divided amongst all students going on the trip. Therefore, students who paid for the trip and are absent the day of trip will be reimbursed all of the fees paid except the transportation costs. Admission and material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 7 Field Trips

Person responsible: Driedger, Brant

Purpose and timeliness: This project will cover all "In School" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for each field trip.

Revenue to collect: \$120.00 fee to be charged to each Grade 7 student. Field trips are on a cost recovery basis only. Parents/Guardians will only be assessed fees to cover costs associated directly with the field trip ie. transportation costs, admission, materials, etc

Items/Services to be purchased: Transportation costs are divided equally amongst all students going on the trip. Therefore, students who paid for the field trip and are absent the day of trip will be reimbursed all of the fees except the transportation costs. Admission and

material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Grade 8 Field Trips

Person responsible: Brant Driedger

Purpose and timelines: This project will cover all "In School" and "Off Campus" field trips undertaken during the school year. Parents will be informed via letter for all field trips.

Revenue to collect: The cost is \$153.00 fee to be charged to each Grade 8 student. Field trips are on a cost recovery basis only. Parents/Guardians will only be assessed fees to cover costs associated directly with the field trip ie. transportation costs, admission, materials, etc.

Items/Services to be purchased: Transportation costs are divided equally among all students going on the trip. Therefore students who paid for the field trip and are absent the day of the trip will be reimbursed all of the fees except the transportation costs. Admission and material fees will be reimbursed where venues/presenters do not charge the school for the absent student.

Surplus/Deficit Handling Plan: As field trips are on a cost recovery basis only, there should not be a surplus. Should one occur, the funds will go towards a year end activity or will be credited to their Powerschool account.

Project name: Pre-Kindergarten

Person responsible: Rumley, Paula

Purpose and timelines: Program information is shared with parents before beginning the program.

Revenue to collect: Families are charge \$2500 for the school year which can be paid in monthly installments.\$250.00 x 10 months

Items/Services to be purchased: The funds will cover the cost of resources needed and the Program Assistant for the classroom.

Surplus/Deficit Handling Plan: All funds will be used within the school year to support the students.

Project name: Student Agenda's

Person responsible: Rumley, Paula

Purpose and timelines: The student agenda is used as a school to home communication tool as well as a place to record assignments and their timelines. Purpose of the project will be communicated to parents through the project plan.

Revenue to collect: \$6.50 per student in grade 1-8

Items/Services to be purchased: Agenda's are purchased for each student in grades 1 to 8

Surplus/Deficit Handling Plan: As this project is based on a cost recovery basis, there will be no surplus associated with this project.

Project name: TD Friends of the Environment Grant

Person responsible: Hinger, Cathy

Purpose and timelines: This project will provide an opportunity for students in Kindergarten to Grade 8 to explore and deepen their attitudes, skills and knowledge about garden based learning through a collaborative and guided inquiry approach. Students will be able to research the various uses of hydroponic systems, including sustainable

food systems and community environmental issues all without having to leave the school grounds.

Revenue to collect: Grant from TD

Items/Services to be purchased: Two grow towers with lights and supplies for growing.

Surplus/Deficit Handling Plan: Any surplus will go to buying seeds and supplies for the towers.

Project name: Tech Leasing Fee

Person responsible: Rumley, Paula

Purpose and timelines: Cost of tech fee will be on school fees

Revenue to collect: \$20 online payment

Items/Services to be purchased: Technology leasing cost to our District for Kindergarten to grade 3 that use school leased computers.

Surplus/Deficit Handling Plan: There should be no surplus.

Project name: Yearbook

Person responsible: Rumley, Paula

Purpose and timelines: The school will advertise to families the option of purchasing a yearbook. The Order form is on the students Powerschool.

Revenue to collect: Any student wanting a yearbook many pay \$25 for the cost of the book

Items/Services to be purchased: Yearbooks

Surplus/Deficit Handling Plan: Yearbooks are on a cost recovery basis only, there should not be a surplus.