



# St. Luke Catholic School

*Better Together*

## Parent Association Meeting Minutes October 3, 2022

**Attendance:** Brenda Watmough, Meghan Ferguson, Cathy Hinger, Erin Crawley, Carrie Knysh (online), Shelby Misteck, Donna Hayden (Teacher Representative), Kyla Norris, Sherilynn Shakeshaft, Heather Cherniak, Amy Williamson (online), Ceilidh Whelan (online)

**Meeting Start Time:** 7:17 pm

### *Treasurer's Report – Melissa Orr-Langner*

- Our current balance is \$7,602. It should be about \$3,000 more than that as we have money transferred from Pay Pal Hot Lunch and \$1,000 still on hold.
- I will be looking at switching us from Pay Pal as they are not easy to deal with.
- We have had one cheque from Save-On Foods already come in.
- \$541 was spent on food for the Welcome Back BBQ.

### Fundraising Report

#### *Little Caesars – Meghan Ferguson*

- There is one week left to order. Ordering closes on October 10<sup>th</sup>. We only have one order placed so far, so hoping this last week we will see sales pickup.

#### *Halloween Howler – Brenda Watmough*

- The Howler will be happening on October 28<sup>th</sup> from 5:30-8:30 pm.
- We will have the option for families to pre-order pizza.
- Tickets can be pre-purchased online through our Hot Lunch website. There will also be tickets sales at the door.
- The grade seven and eight Leadership Team are willing to help decorate.
- We will run a small concession (grade seven and eights to assist?).
- There will be a prize draw for each grade (Kyla to make up prize bags).
- Our DJ will be Nathan Knysh.
- A call for volunteers will go out for hall monitoring.

#### *Mixing Spoon & Christmas Greenery – Meghan Ferguson & Heather Cherniak*

- Dates to be determined. We will try and get these two fundraisers available for pick-up on the same day. Potential pick-up dates will be November 24<sup>th</sup> OR December 1. More information to come.

#### *Hot Lunch – Shelby Misteck*

- About \$700 has been brought in so far this year. We will open ordering in mid-October for the next session.

#### *Christmas in the Country – Erin Crawley*

- Saturday December 3 from 10am-4pm.
- We host a vendor market in the cafeteria and have a craft area for kids.
- This event raises approximately \$1,200 (through the cost of vendor tables, \$25 per table)
- Vendors will get access to the building at 8:00 am

- There will be a fireworks display in the school field at the end of the day.
- Volunteers to help set-up and help the day of are welcome!

### **New Business**

#### *Fundraising Survey – Melissa Orr-Langner*

- Send out a survey to families – what fundraisers do they like or are not interested in. Ask for suggestions of what they would like to see. We can ask if they would just like to make a monetary contribution for the year instead. We can create a Google form to send out.

#### *Christmas Class Baskets*

- Do we want to look at doing these? We could potentially piggyback on Christmas in the Country and sell raffle tickets.

#### *Other Fundraising Ideas*

- Team Fund – meats, perogies etc.
- Bear Tracks Ice Melt
- Gift Cards

#### *Volunteers for Budget Audit*

- Thank you Brenda and Shelby for volunteering.

### **Treasurer Election**

- The Treasurer position was held by Melissa Orr-Langner last year. She will be including her name for election this year. No other nominations or volunteers came forward. Melissa will remain Treasurer for 2022-2023.

**Meeting Adjourned:** 7:56 pm

**Next Meeting:** Monday October 24, 2022 following the Budget & School Council meeting