



# St. Luke Catholic School

*Go Light Our World*

## School Council Meeting Minutes November 20, 2023

**Attendance:** Erin Crawley, Meghan Ferguson, Carrie Knysh, Brenda Watmough, Andria Diduck (Teacher Representative), Shelby Mistecki, Cathy Hinger, Shannon Blyth, Melissa Orr-Langner, Edward Whelan

**Meeting Start Time:** 6:05 pm

### Prayer & Reflection

- Opening Prayer – Cathy Hinger

**Land Acknowledgement** – Done by the students of St. Luke

**Welcome & Introductions** – Cathy Hinger

- Welcome to Ms. Andria Diduck who joins us as our teacher representative tonight.

### School Update

*Administrative Report – Cathy Hinger*

#### *Highlights*

- Halloween was a great success. Thank you to our SWAT team who put together all kinds of activities or the kids to enjoy.
- Our candy exchange has been going well. We've had lots of participation, and all donations are going to the Hope Mission.
- No Stone Left Alone – our school traveled to the South Cooking Lake Cemetery to lay poppies at all the gravestones of Canadian Military. It was a beautiful day, and it gave the students an authentic experience to see those who have contributed to our freedom. There were 60 gravesites. Each student reflected in their own way – whether it was saying a little prayer or simply saying thank you.
- Thank you to Erin and her family for joining us in Tofield at St. Francis of Assisi parish for mass this past Sunday. It was a great opportunity to connect with that community as the parish does fall under the OLPH community. We were able to let them know that we will be donating again to the Tofield Food Bank this year.

#### *Budget Report 2023-2024*

- Alberta School Council Grant \$500
- Allocation Adjustment
- Curriculum Resource Funding
- FMNI First Nations etc. Allocation \$32,000
- Learning Disruption Grant (additional sub costs, extra resource help)
- Nutrition Allocation (Christmas hampers, staff appliance fixing) \$47,000
- Pre-K Allocation (staffing costs) \$18,000

- School Budget Surplus
- WMA Allocation (projection of what enrollment is) \$1,000,000
- Contingency Funding (drew back \$24,000)
- TOTAL \$97,000, Pre-K Revenue \$8,700, School Generated Funds \$27,000
- Total Revenue \$1,320,860
- Expenditures (91% is staffing costs)
- Expenses – sub costs, contracted services, phones, transportation, tech leasing, rental photocopier, supplies, textbooks, software purchases and licensing, tech and equipment

#### *Catholic School Review*

- From December 6-8 we will be conducting a Catholic School Review. The purpose is to assist in strengthening the school Education Assurance Plan that continues to move and improve the school in the area of Catholicity. Our ultimate goal is to support faith formation and impact student learning. The process involves gathering data and evidence through surveys. How parents can help is by agreeing to speak with the review team or by doing the survey in the Smore. All grade four to eight students will be surveyed and some of them will be chosen to be interviewed. Please let us know if you are willing to be interviewed. Interviews can be conducted by phone during the day or into early evening. The survey is open until December 4.

#### *Upcoming Events*

- November 21 – Spa Water Taste Test
- November 23 - November
- November 27-29 – Rocks & Rings
- December 1 – ECS Dino Senses
- December 2 – Christmas in the Country
- December 3 – Advent Begins
- December 4 – 12 Days of Giving
- December 6 – Confirmation Mass
- December 12 – Practice Rehearsal – Advent Concert
- December 13 – Practice Rehearsal – Advent Concert
- December 14 – Advent Concert – Day time and evening performances
- December 14 – Buddy Reading Program K-1-7/8
- December 22 – Last day of classes before Christmas Break
- January 8 – First day back after holiday

#### *Teacher's Corner – Ms. Andria Diduck*

- The grade five and six SWAT team has been very busy. We did the spa water taste test, a prayer walk, Halloween activities, Christmas cards for the Tofield seniors home. The kids have done an amazing job in leading these activities. We are also decorating MADD bags for the South Cooking Lake liquor store this holiday season.

#### **Old Business**

- Drumheller Trip (Cathy Hinger) – we are currently looking at the grade five and six classes. Capacity is 32 students. Cost wise will be approximately \$100 per student (includes bussing, meals, overnight accommodation, museum). Deposit needs to be in by December 1. Trip to happen in March with more details to come.

## **New Business**

### *Insurance – Erin Crawley*

- At the last CPAC meeting, the subject of School Council Insurance came up. The division has offered to cover general liability for all School Councils.

### *Weekly Memo (Smore) Length – Shelby Mistecki*

- Some parents are feeling that the Smore is getting bogged down with too much stuff. We thought we could suggest a streamline of some sort. We did see the changed format this past week and it looks much better. The new table of contents only shows up when looking at the memo on a desktop.

### *Parent Feedback on School Supplies – Shelby Mistecki*

- Some parents have expressed frustration/concern on this topic. The ask at the start of the school year is that everything is to be labelled. This year, some classes combined all supplies, making all the labelling we do unnecessary. If everything just goes in one bin, do parents get unused supplies back? How does that get kept track? Not all parents can subsidize school supplies for other students. It would be great to get better communication on this at the beginning of the school year.

### *Alberta School Council Engagement Grant – Erin Crawley*

- We have had this grant (\$500) for two years and have not used it. We didn't end up using Cobblestone Collective last year as our timing was too late (Google Education). We will see if we can get something going for January/February.

**Meeting Adjourned:** 6:55 pm

**Next Meeting:** Monday January 15, 2024 at 6:00 pm